Shrawley Parish Council
https://www.shrawleyparishcouncil.gov.uk

SHRAWLEY PARISH COUNCIL
Parish Councillors are summoned to attend the meeting of the Parish Council
on Tuesday 9th December 2025 at 7.15pm at Shrawley Village Hall

AGENDA

1. Receive apologies and approve reasons for absence

2. Declarations of Interest

a) Register of interests; Councillors are reminded of the need to update their register of interests.
b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
c) To declare any Other Disclosable Interests in items on the agenda and their nature.
d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Public Question Time

The time allocated is at the discretion of the Council/Chairman and is limited to 15 minutes in total. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself unless the Chairman allows. This period is not part of the formal meeting. Individual comments will be limited to 3 mins per parishioner.

3. Reports from County and District Councillors
3.1 County Councillor Cllr M Fordington
3.2 District Councillor P Cumming

4. Minutes: To consider the Adoption of the Minutes of:
a) 5th March 2025
b) 17th September 2025

5. Finance – To approve monthly bank reconciliation statement.
5.1 To approve/consider payments:

Avensys UK Ltd – Service of Defibrillator	£178.20
Vodafone – September, October 2025	£ 32.38
Coney Green Services – Wild flower area	£460.00
Information Commissioners Office – Annual Renewal	£ 47.00
Avensys UK Ltd – Service of 2nd Defibrillator	£178.20
R Lambert – Clerk services 18/09/25 – 31/10/25	£324.00

Remittances Received:

Malvern Hills District Council – 2nd Precept Payment	£5,500.00
Worcestershire County Council – Parish Lengthsman Reimbursement	£ 495.00

Rachel Lambert, Parish Clerk & Responsible Financial Officer
Annexe at White Leys, Frith Common, Tenbury Wells, Worcs, WR15 8JX

5.2 Balances of Accounts as of 31st October 2025:
Barclays Current Account - £9428.02
Business Savings Account - £6070.19
Cambridge & Counties Bond - £8714.17

5.3 Update on change of contact details for Barclays and Cambridge and Counties.

5.4 Discuss Draft Budget for 2026/2027 for Precept Purposes

6. Highways Reports
7. Review Planning Matters, Applications and Decisions
Applications Received:
Planning Reference – M/25/00949/LB – Planning Appeal - Replacement of rotting softwood windows/frames, Carthouse Cottage, Rectory Lane, Shrawley, Worcester, WR6 6TR

Planning Reference – Two storey extension and new entrance porch. Fir Tree Cottage, Rectory Lane, Shrawley, Worcester, WR6 6TP.

Decisions Received:
Planning Reference – M/25/01100/HP – Erection of two-storey side extension. Mill Stone Cottage, Sankyns Green, Little Witley, Worcester, WR6 6LQ.
MALVERN HILLS DISTRICT PLANNING **APPROVED** APPLICATION

8. Reports from Parish Councillors

9. Clerk: GOV Emails
Update on Service/Maintenance Defibrillators
Parish Councillor Vacancy

10. Correspondence for information
- Letter from Harriett Baldwin MP
- Email re: Lenchford Meadow Park, Shrawley
- Planning enforcement – Update on The Willows

11. Items for future agendas.

12. Date of next meeting – Wednesday 21st January 2026

The Proper Officer for the Council..... R M S Lambert
Date 3rd December 2025

Rachel Lambert, Parish Clerk & Responsible Financial Officer
Annexe at White Leys, Frith Common, Tenbury Wells, Worcs, WR15 8JX