

SHRAWLEY PARISH COUNCIL

Please note that the ordinary meeting of Shrawley Parish Council (SPC) is to be held on

Monday 9th September 2024 at 19.15pm in Shrawley Parish Hall.

[PARISH COUNCIL MEETING OF SEPTEMBER 9th CANCELLED.

A separate meeting regarding the Council's finances was held instead, with Cllrs Rebecca Mosedale, Caroline Delavigne, Andrew Ashworth & Clerk Piers Clifton.

See 'Minutes-Shawley-September-2024-V1-']

Your attendance at the meeting is requested and the business to be transacted is set out on the agenda below.

Clerk; Mr. P Clifton

Telephone; 0750 098801

Email; clerk@shrawleyparishcouncil.gov.uk

AGENDA

- 1. To receive apologies for absence and to approve reasons for absence.**
- 2. Declarations of Interest**
 - a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.
Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders. Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 3. Public Question time.**

Members of the public may raise questions and inform Parish Council of matters of interest at the discretion of the Chairman.
- 4. To confirm the minutes of the meeting of 1st July 2024**
- 5. Reports from County and District Councillors.**
 - 5.1 Update on list of planning applications still awaiting responses.

Cllr PaC to update on any further developments with the Penrose Application – and the two long-standing enforcement issues from Ian Macleod (as flagged in the Minutes from 1st July).

6. Highways and footpaths

Updates on the following:

- 6.1 Highways problems regarding the Bluebells in May parking.
- 6.2 Highways problem regarding overhanging tree near Hayes Farm, Baxter's Green.
Update: Clerk sent letter 16th August 2024 to Norma Ley of Baxters Green, seeking clarification on who owns the land on which the tree can be found. No response as of date of posting of this agenda.
- 6.3 Highways problem regarding overgrown hedges on Hollow Lane.
Update: Clerk exchanged emails with Sue and Kevin France on 01/08/2024 – following their request that a representative from the Parish Council visit their property to discuss the issue. The Clerk discussed this issue with RM and CD on 02/08/2024.
- 6.4 Nick Scott emailed 07/08/2024 flagging his concern about 'the path from B4196 near Dick Brook to Solhampton Fisheries and from the stepping stones down to the footbridge' and how this should be maintained. To discuss.

7. Current Parish Council Projects and progress reports

Updates on the following:

- 7.1 Green Man (Cllrs AA, SS and RM)
Nothing to report 01/07/2024 Parish Council meeting.
- 7.2 Memorial Cross (Cllrs AA and RM)
Update: Clerk emailed Hanbury Hall, National Trust Archive 29/07/2024 to ascertain who owns the land on which the Shrawley War Memorial stands. No response as of date of posting of this agenda.
- 7.3 Wildflower planting (Cllr MD)
- 7.4 Lengthsman George Crump (Cllr CD)
Update: George Crump's outstanding invoices paid, as of date of posting this agenda.
- 7.5 Broadband (Cllr AA)
Not discussed 01/07/2024 Parish Council meeting.
- 7.6 Speeding in Shrawley (Cllr RM)
Agreed in 01/07/2024 meeting that this would be carried into September Parish Council meeting, when Cllr RM is present.
- 7.7 Graham Haw asked if a Friends of Shrawley Volunteer Group has been set up further to the meeting in the woods in April 24. Cllr AD to confirm if Graham Haw and Richard Bowles were added to the Shrawley Woods FaceBook page.
- 7.8 Cllr RM suggested the Parish Council discuss National Lottery Platinum Jubilee Fund (of £3.5 million). Agreed in 01/07/2024 meeting that this would be carried into September Parish Council meeting, when Cllr RM is present.
- 7.9 Mowing of the Graveyard, St. Mary's Church, Shrawley. Lucy Edwards emailed the Clerk 01/09/2024 re: the position of the Parish Council with regard to the request for funds to assist with the mowing of the graveyard.

8 Planning applications

Updates on the following:

- 8.1 Planning applications for consideration by the Parish Council M/24/00526/LB. Associated Ref:M/24/00525/HP Location: 1 Hampton Cottages, Shrawley, Worcester, WR6 6TD Description of Proposal: Replacement two storey side extension.

Update: Clerk commented on on-line Application – ‘No objection from Shrawley Parish Council, as agreed in the Parish Council Meeting held 1st July 2024’.

8.2 Planning applications refused by Malvern DC Planning Ref: M/23/01148/CLE Certificate of Lawful use existing - Occupation of dwelling in breach of condition 2 of planning approval 76/00454 (agricultural occupancy condition) Location: Nutcross Bungalow, Shrawley, Worcester, WR6 6TS.

8.3 Planning permission breach Oast House, Hazelhurst House, Sankyns Green. Planning Application: M/24/00906/HP. Location: Hazelhurst House, Little Witley, Worcester, WR6 6LF. Applicant: Mr S Rand. Forwarded to Council 26/07/2024. Deadline for comments: 20/08/2024.

8.4 Planning enforcement issue Drive put in through bank into field at 2 Sankyns Green, Little Witley, Worcester, Worcestershire, WR6 6LQ.

8.5 Planning Application M/24/01143/HP. Location: Brantly, Shrawley, Worcester, WR6 6TG. Proposal: Proposed dormer windows and balcony to rear elevation. Installation of bifold and French doors to ground floor. Applicant: Mr Philip Deeley. Emailed: 30.8.24. Forwarded to Council 30/08/2024. Deadline: 21 days from 30.8.24.

8.6 Planning Application M/24/01025/H. Location: Mill Stone Cottage, Sankyns Green, Little Witley, Worcester, WR6 6LQ. Proposal: Demolition of an existing brick and timber outbuilding and the erection of new outbuilding for use as an annex for a dependent relative and a small garden store. Applicant: Mr Grinnell. Emailed: 25.07.24. Forwarded to council 26.07.24. Deadline for comments: 21 days from 25.07.24. Clerk forwarded the Smiths’ objection to the Parish Council 14/08/2024.

8.7 Planning Appeal M/23/01536/FUL at Land At (Os 7983 6628). Location: New Inn Lane, Shrawley. Proposal: Erection of one new four bedroom dwelling with associated parking, landscaping and amenity areas. Applicant: Mr. Maurice Murphy. Planning Appeal forwarded to council 26/07/2024. Deadline for comments: 23rd August 2024].

APPROVED (subject to the conditions set out in the Approval notice).

8.8 Planning Applications M/24/00840/HP and M/24/00841/HP. Location: Wood House, Shrawley, Worcester WR6 6TT. Proposal: Partial conversion of outbuilding into ancillary staff/family accommodation. Approved: 19th August 2024 [Original application forwarded to council Mon 29/07/2024. Deadline for comments: Thursday 01/08/2024. Approved 19/08/2024. Approval forwarded to Council 21&27/08/2024].

8.9 Planning Application Ref: M/24/00773/AGR. Land At (Os 8104 6427), Shrawley. Proposal: Notification for prior approval for reservoir for agricultural irrigation. Applicant: Arnolds Farms Ltd. Approved: 5th August 2024.

9 Correspondence for information only

- NPPF Consultation – Clerk forwarded email to Councillors August 21st and 27th. Deadline for responses 24th September 2024.
- Peaceful Protest – Steve and Anita Lea. Clerk responded to Mr. and Mrs. Leas’ email (of August 8th) on August 15th. No response as of date of posting of this agenda.
- SWDPR – Village Facilities & Rural Transport Survey. Clerk responded to Adam Sadler 14/08/2024, confirming there were no changes to report to the VFRTS document (as confirmed by CD and RM 02/08/2024).
- Malvern Hills District Children and Young People Partnership – responses by 13th Sep.

- Safety of Lithium ion Batteries and e-bikes and scooters – email from Rob Bailey forwarded to Council 29/07/2024.
- Electric Vehicle Charging Infrastructure (EVCI) Strategy for Worcestershire Consultation Service – email forwarded to Council 29/07/2024.
- Better Housing Better Health – email from Sarah Cursons forwarded to Council 29/07/2024.
- Police and Crime Commissioner John Campion’s Town and Parish Council survey – email from John Campion forwarded to council 25/07/2024 – deadline for comments 05/08/2024.
- Rebecca Buckley (Policy Officer, Malvern Hills and Wychavon District Councils) emailed 19/6/24 about the SWDP Review. Deadline for response Monday 8th July.

10 Finance

10.1 Barclays Bank balance

Business Current account	£5,692.73 (on 01/09/24)
Business saving account	£47.34 (on 01/09/24)
Cambridge and Counties Bond	£8705.46 (on 01/09/24)

10.2 Accounts for payment.

Clerk work for August 2024	£360
Clerk mileage, parking for August 2024	£7.56

Paid June – August 2024

Date	Payment type	Invoice No.	Payee	Reason	TOTAL PAID
03/06/2024	BACS	4	Coney Green Services	Inv 4 - Lengthsman - Feb/March 24	£750.00
03/06/2024	BACS	5	Coney Green Services	Inv 16 - Lengthsman - April 24	£400.00
03/06/2024	BACS	6	Clare Shinner	April clerk 2024	£480.00
03/06/2024	BACS	7	Clare Shinner	Clerk expenses 23-34	£58.50
03/06/2024	BACS	8	Zurich Town and Parish	Insurance 24-25	£257.60
03/06/2024	BACS	9	Worcestershire Calc	Subscription 24-25	£314.67
03/06/2024	BACS	10	Shrawley Parish Hall	Hire of hall Jan Feb and Mar 24	£30.00
03/06/2024	BACS	11	Clare Shinner	May Clerk 2024	£420.00
05/06/2024	DD	12	Vodafone Ltd	May mobile phone charges	£15.20
08/07/2024	DD	13	Vodafone Ltd	May mobile phone charges	£15.20
17/07/2024	BACS	14	Clare Shinner	June Clerk 2024	£20.00
17/07/2024	BACS	15	Chad and Co	Chad and Co	£95.00
			Employer Contribut Ref:		
17/07/2024	BACS	16	120PQ026342542503		£245.00
17/07/2024	BACS	17	Piers Clifton		£380.80
02/08/2024	BACS	18	Piers Clifton	Inv 002. Clerk 2024	£360.00
02/08/2024	BACS	19	Piers Clifton	Inv 002. Clerk expenses 2024	£22.45
07/08/2024	DD	20	Vodafone Ltd	mobile phone charges	£15.20
15/08/2024	BACS	21	Coney Green Services	Inv 33 - Lengthsman - July 2024	£400.00
23/08/2024	BACS	22	DM Payroll Services Ltd	Inv 3611. Internal auditing	£110.00
				Inv 469. Hire of hall April May June 2024	£30.00
23/08/2024	BACS	23	Shrawley Parish Hall	Inv 9558. Councillor training Cllr Haines	£42.00
23/08/2024	BACS	24	Worcestershire Calc	Inv 26 - Lengthsman - May/June 2024	£850.00
23/08/2024	BACS	25	Coney Green Services		£10.00
23/08/2024	BACS	26	Shrawley Parish Hall	Inv 476. Hire of hall July 2024	

Note: Microsoft 365 Personal Subscription updated to recurring billing on Sept 1st 2024 at an annual cost of £59.99.

11 Reports from Parish Councillors and items for consideration for the next Parish Council Meeting.

12 Dates of the next Parish Council meetings to be confirmed
These will be held in the Village Hall.