

**SHRAWLEY PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 11<sup>th</sup> November 2023 in Shrawley Village Hall commencing at 7.15pm.**

**Present:**       **Councillors** Ms R Mosedale (RM)  
   MR A Ashworth (AA)  
   Ms A Dorrell (AD)  
                   District Cllr   Ms P Cumming (PC)

**In attendance:**

Members of the public were in attendance.

**1. To receive apologies for absence and Co-options.**

- 1.1 Co-option of Susan Seaborne to the Parish Council was approved by the Parish Council.  
 Co-option of Richard Dorrell to the Parish Council was approved by the Parish Council.  
 Co-option of Caroline Delevigne to the Parish Council was approved by the Parish Council.

Caroline Delevigne signed the declaration of acceptance of office, Susan Seaborne and Richard Dorrell sent their apologies and the Parish Council approved that they would sign the declaration of acceptance prior to the next meeting.

**2. Declarations of Interest**

- a) Register of interests; Councillors are reminded of the need to update their register of interests.  
 b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.  
 c) To declare any Other Disclosable Interests in items on the agenda and their nature.  
 d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.  
 Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders.  
 Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence. There were no declarations of interest made.

- 3. To confirm the minutes of the meeting of 15<sup>th</sup> May 2023.** These were confirmed as correct and signed accordingly.  
 Please note that the July and September meetings of Shrawley Parish Council did not go ahead due to the Council meetings being inquorate. The finance committee of Shrawley Parish Council met on 17 July 2023. As the Clerk has delegated powers, all the essential Council business has carried on in the interim period.

The Clerk noted that Stuart Picken had not attended a Parish Council meeting for over 6 months and was automatically disqualified as a Parish Councillor. This creates a vacancy that will be filled via co-option/election after advertising accordingly in consultation with Malvern Hills DC.

***Meeting Adjourned for public question time 1/2***

*The time allocated was at the discretion of the council/chairman and was limited to 15 minutes in total. Residents were invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman.*

*This period is not part of the formal meeting.*

**4. Reports from County and District Councillors.**

District Councillors report was as follows.

PC noted that formal meetings have been small and questioned if there was an issue with leadership at Malvern DC.

It was noted that the roads were at full capacity and that 11,000 houses were due to be built which would increase the traffic over the river and no infrastructure to assist this was currently being planned.

The SWDP was awaiting date of notification, but this was anticipated to be around 12 months.

## 5. Highways and footpaths

5.1 Introduction of an Experimental Prohibition of waiting at any time Traffic Regulation Order. The intention is to lay double yellow lines on both sides of the road, over the length highlighted on the correspondence.

The proposal results from a request via the County Member and local Policing Team, who are concerned at obstructive parking that occurs occasionally, in this area. Drivers parking here are gaining entry to the woods and it is understood that that the bluebell flowers are the main attraction.

Making the Order experimentally will allow it to be monitored in operation and therefore its effectiveness can be ascertained ahead of a decision on whether it should be made permanent. Any written public objections/ comments received during the initial 6-month advertising period (following implementation) will be considered and help to inform on that decision.

This was forwarded to Councillors on 6 Oct 2023 and to the Editor of the Shrawley Magazine for publication.

It was noted that a request for the primrose colour of road markings would be preferable (BS 381C no 310)

5.2 Stuart Picken noted the speed results and the Parish Council discussed how drivers can be encouraged to slow down – particularly around the school run time of day. The data results will be collated by Stuart Picken and forwarded to the Clerk for submission to the PCSO.

5.3 Request from Parishioner regarding the foot way from Shrawley House, down to Glazenbridge on the east side of the road is getting overgrown. The previous residents, of Abbeyfields used to keep the verge on the outside of their fence under control but three years of growth is now impacting on the path.

It was agreed that the Clerk would contact various residents to cut their hedges back.

## 6. Current Parish Council Projects and progress reports

6.1 Parish Lengthsman update. It was noted that Mike Dymond had been helping George Crump to keep with the planned maintenance. It was also noted that there had been no Parish Lengthsman claims from Shrawley PC to WCC for the current financial year.

It was noted that there had been complaints about the overgrown nature of Hollow Lane and that the Lengthsman could be asked to scrape the edges of the road back, but owners needed to keep their hedges cut back.

6.2 Actions on the Green man/Parking Coronation memorial. It was agreed that Sam Clark could carve the green man and a design was needed. It was agreed that RM would arrange a competition to this effect.

6.3 Actions re wildflowers at Glazenbridge. The wildflowers need to be 1 metre in from the curb and signage also needs installing to inform people of the flowers.

6.4 Any actions as per the actions from May 2023. Nothing to note.

6.5 Request from Caroline Woodward – Re the candlelit Carol Service on Saturday 16<sup>th</sup> December at 4.00pm in St. Mary's Church. "We are trying to have a representative from each Parish organization to read a lesson/poem and wondered whether one of the Parish Councilors might be available." Council to discuss and provide a response to Caroline. It was agreed that RM should represent the Council.

6.6 Flooding issues - environment agency alerts re Glazenbridge. AA agreed to contact the environment agency regarding the texts particularly in regard to road blockages caused by flooding. It was also agreed that the Council should encourage people to sign up to the text alerts.

6.7 The Christmas tree purchase in conjunction with the Village Hall was proceeding and the tree would be erected on 8 December and lit on the 9<sup>th</sup> December.

## 7 Planning applications

7.1 Planning applications for consideration by the Parish Council.

M/23/01148/CLE.

Location: Nutcross Bungalow, Shrawley, Worcester, WR6 6TS

Description of Proposal: Certificate of Lawful use existing - Occupation of dwelling in breach of condition 2 of planning approval 76/00454 (agricultural occupancy condition)

Comments submitted to MDC as follows.

- There has not been one continuous tenant at this location.
- There have been people with a non agricultural tie living there.
- The Parish Council cannot categorically say that it has been continually been occupied by people unrelated to agriculture.
- It has been unoccupied at some times.

7.2 Planning applications considered since the last meeting of the Parish Council

M/22/01516/FUL

Location: Penrose, New Inn Lane, Shrawley, WR6 6TE

Description of Proposal: Erection of new dwelling and associated works (Including demolition of existing garage and new access onto New Inn Lane).

Further to the previous consultation for the above development and due to revised information being received, the registration date of this application has been restarted. The Parish Councils original comments stand unaltered as follows.

"The Parish Council supports this application, but should like to note that the well-established holly hedge on the site frontage of on the B4196 should be retained to reduce the visual aspect"

M/23/01103/LB.

Location: Church Cottage, Shrawley, Worcester, WR6 6TS

Description of Proposal: Demolition of pig sty

Shrawley Parish Council had no objections to this application.

M/23/00786/HP.

Location: Barn Near Goodyears Farm, Rectory Lane, Shrawley Description of Proposal: Demolition of outbuilding; erection of garaging/workshop/store & porch

Comments from the Parish Council -The major problem is that the public footpath is incorrectly marked on the drawing and the applicant states that there is no change to a footpath in their submission. This is clearly incorrect and should be resubmitted to make it clear where the footpath is currently situated and if they are applying for it to be moved. Secondly, there appear to be some discrepancies between the drawings for the original planning application and those submitted here. Could the planner please confirm that the drawings are correct? When these items are addressed, the Parish Council is happy to reconsider their objection to this application.

M/23/00249/CU

Proposal: Equestrian development (retrospective) at OS 8003 6543, the Willows, Rectory Lane, Shrawley Location: Willows, Rectory Lane, Shrawley, Worcester, WR6 6TP

Additional information/amendment(s) have been received for this planning application Please note that comments only required on additional information.

Additional comment sent by Shrawley Parish Council.

"Further to the original comments made by Shrawley Parish Council, the Council would like to reiterate that commercial equestrian training is being provided at this site."

7.3 Planning application decisions notified by Malvern Hills District Council:  
Approval

M/22/01651/HP Associated Ref: M/22/01652/LB

Proposal: Proposed single storey side extension and replacement single storey rear extension.

Location: Carhouse Cottage, Rectory Lane, Shrawley, Worcester, WR6 6TR

18/01262/FUL

Proposal: Erection of rural worker's dwelling  
Location: Land At (OS 7906 6494), Little Witley

23/00249/CU

Proposal: Equestrian development (retrospective) at OS 8003 6543, the Willows, Rectory Lane, Shrawley  
Location: Willows, Rectory Lane, Shrawley, Worcester, WR6 6TP

**8 Correspondence for information only**

- Penrose planning application comment from householder.
- Correspondence from Parishioners regarding a matter at the Lenchford Caravan Park. (Legal advice - note that the Council have no power in these situations and no remit to spend money on this issue)
- Request from Parishioner to ask Richard Boles for the annual walk around Shrawley woods. (if there are no objections from the Council, then the Clerk will book this walk accordingly)
- Malvern Area CALC meeting 21 September 2023.
- Bloor Housing development in Whitley information sent to Cllrs 25/10/23.
- Abigail Partridge PCSO contacts the Parish Council to introduce herself.
- District Councillor report for October 2023
- SWDPR submitted to independent examiner.
- Police contract – what are the top three issues for Shrawley Parish Council?

**9 Finance**

9.1	Barclays Bank balance	(as at 15/11/23)	
	Business Current account	£8467.45	
	Business saving account	£46.64	
	Cambridge and Counties Bond	(as at 30/9/23)	£8697.45
9.2	Accounts for payment. As the clerk has delegated powers many of these have been paid prior to the meeting as the Council has not met since May 2023.		
	Microsoft annual fee		£59.99
	Clerk work for April 2023		£268.80
	Clerk work for May 2023		£453.60
	Clerk work for June 2023		£201.60
	Clerk work for July 2023		£403.20
	HMRC for Clerk work April – June 2023		£231
	HMRC for Clerk work July – September 2023		£182.60
	Chad and Co payroll for 23-24		£295
	Clerk work for August 2023		£159.70
	Clerk work for September 2023		£168
	Clerk work for October 2023		£201.60
	Vodafone June		£19.85
	Coney Green Services Inv 66 September		£300
	Coney Green Services Inv 53 August		£350
	Coney Green Services Inv 44 June and July		£800
	Coney Green Services inv 35 May		£400
	Coney Green Services inv 28 April		£550
	Coney Green Services inv 23 March		£325
	Worcestershire CALC training		£36
	Worcestershire CALC subs		£306.29
	Shrawley Parish Hall rent July and September		£30
	Malvern Hills DC Election expenses		£50
	Information Commissioners Office - annual fee		£35 dd
	St Marys Church – Church yard maintenance donation		£500
	(last donation was £500 for 2 years (2020 and 2021) paid in September 2021)		

- 9.3 Monies received. None to date of agenda.  
Worcestershire County Council £525  
MHDC Second instalment of the precept 23-24 £4750
- 9.4 Report from the finance committee.  
The finance committee (Cllrs AA, AD and RM) met on 17 July 2023 and the minutes of the meeting are attached to this agenda.
- 9.5 The appointment of Diane Malley as the internal auditor for 2023-24 was approved.
- 9.6 The Finance committee are to set a date to review the finances July - November and to agree a budget for submission to the Council in December 2023.

**10 Reports from Parish Councillors and items for consideration for the next Parish Council Meeting.**

Overgrown hedges noted on Rectory Lane, residents to be contacted to ask them to cut their hedges back.

**11 Dates of the next Parish Council meetings to be confirmed.**

These will be held in the Village Hall

December 11<sup>th</sup> 2023 – Ordinary meeting of the Parish Council to discuss and approve the budget for 2023-24

January 8<sup>th</sup>, 2024. Ordinary meeting of the Parish Council.

**Public question time**

- Stuart Picken questioned the disqualification rule and asked the Clerk to take advice from CALC on the matter.
- Parishioner asked if the ownership of the Memorial Cross had been ascertained, which it had not.
- It was noted that broadband at the South end of the village was still not acceptable, and Cllr AA agreed to action this.