

SHRAWLEY PARISH COUNCIL

The ordinary meeting of Shrawley Parish Council (SPC) is to be held on

Monday 20th November 2023 at 1915hrs in Shrawley Parish Hall.

Your attendance at the meeting is requested and the business to be transacted is set out on the agenda below.

Interim clerk; Mrs C. Shinner

Telephone; 0750 098801

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The Old Library Centre

65 Ombersley Street East

Droitwich Spa

Worcestershire

WR9 8QS

AGENDA

1. To receive apologies for absence.

1.1 Co-option of Susan Seaborne to the Parish Council to be considered by the Parish Council.

Co-option of Richard Dorrell to the parish Council to be considered by the Parish Council.

Co-option of Caroline Delevigne to the parish Council to be considered by the Parish Council.

2. Declarations of Interest

a) Register of interests; Councillors are reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

3. To confirm the minutes of the meeting of 15th May 2023 (Circulated)

Please note that the July and September meetings of Shrawley Parish Council did not go ahead due to the Council meeting being inquorate. As the Clerk has delegated powers, all the usual Council business has carried on in the interim period.

Meeting Adjourned for public question time 1/2

The time allocated is at the discretion of the council/chairman and is limited to 15 minutes in total. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for further consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself unless the Chairman allows. This period is not part of the formal meeting. Individual comments will be limited to 3 mins per parishioner.

4. Reports from County and District Councillors.

District Councillors report from August 2023 received.

5. Highways and footpaths

5.1 Introduction of an Experimental Prohibition of waiting at any time Traffic Regulation Order.

The intention is to lay double yellow lines on both sides of the road, over the length highlighted on the correspondence.

The proposal results from a request via the County Member and local Policing Team, who are concerned at obstructive parking that occurs occasionally, in this area. Drivers parking here are gaining entry to the woods and it is understood that that the bluebell flowers are the main attraction.

Making the Order experimentally will allow it to be monitored in operation and therefore its effectiveness can be ascertained ahead of a decision on whether or not it should be made permanent. Any written public objections/ comments received during the initial 6-month advertising period (following implementation) will be considered and help to inform on that decision.

This was forwarded to Councillors on 6 Oct 2023 and to the Editor of the Shrawley Magazine for publication.

5.2 Cllr SP to discuss the speed results with the Parish Council and how drivers can be encouraged to slow down – particularly around the school run time of day.

5.3 Request from Parishioner regarding the foot way from Shrawley House, down to Glazenbridge on the east side of the road is getting overgrown. The previous residents, of Abbeyfields used to keep the verge on the outside of their fence under control but three years of growth is now impacting on the path. Please could the resident, be asked to cut it back or George, whoever ever is appropriate.

Council to discuss this request.

6. Current Parish Council Projects and progress reports

6.1 Parish Lengthsman update.

6.2 Actions on the Green man/Parking Coronation memorial as previously discussed.

6.3 Actions re wildflowers at Glazenbridge.

6.4 Any actions as per the actions from May 2023

6.5 Request from Caroline Woodward – Re the candlelit Carol Service on Saturday 16th December at 4.00pm in St. Mary's Church. "We are trying to have a representative from each Parish organization to read a lesson/poem and wondered whether one of the Parish Councilors might be available."

Council to discuss and provide a response to Caroline.

6.6 Flooding issues - environment agency alerts re Glazenbridge

6.7 Christmas tree purchase in conjunction with the Village Hall

7 Planning applications

7.1 Planning applications for consideration by the Parish Council.

M/23/01148/CLE.

Location: Nutcross Bungalow, Shrawley, Worcester, WR6 6TS

Description of Proposal: Certificate of Lawful use existing - Occupation of dwelling in breach of condition 2 of planning approval 76/00454 (agricultural occupancy condition)

7.2 Planning applications considered since the last meeting of the Parish Council

M/22/01516/FUL

Location: Penrose, New Inn Lane, Shrawley, WR6 6TE

Description of Proposal: Erection of new dwelling and associated works (Including demolition of existing garage and new access onto New Inn Lane). Further to the previous consultation for the above development and due to revised information being received, the registration date of this application has been restarted. The Parish Councils original comments stand unaltered as follows.

"The Parish Council supports this application, but should like to note that the well-established holly hedge on the site frontage of on the B4196 should be retained to reduce the visual aspect"

M/23/01103/LB

Location: Church Cottage, Shrawley, Worcester, WR6 6TS

Description of Proposal: Demolition of pig sty

Shrawley Parish Council had no objections to this application.

M/23/00786/HP

Location: Barn Near Goodyears Farm, Rectory Lane, Shrawley Description of Proposal: Demolition of outbuilding; erection of garaging/workshop/store & porch

Comments from the Parish Council -The major problem is that the public footpath is incorrectly marked on the drawing and the applicant states that there is no change to a footpath in their submission. This is clearly incorrect and should be resubmitted to make it clear where the footpath is currently situated and if they are applying for it to be moved. Secondly, there appear to be some discrepancies between the drawings for the original planning application and those submitted here. Could the planner please confirm that the drawings are correct? When these items are addressed, the Parish Council is happy to reconsider their objection to this application.

M/23/00249/CU

Proposal: Equestrian development (retrospective) at OS 8003 6543, the Willows, Rectory Lane, Shrawley Location: Willows, Rectory Lane, Shrawley, Worcester, WR6 6TP

Additional information/amendment(s) have been received for this planning application Please note that comments only required on additional information.

Additional comment sent by Shrawley Parish Council.

"Further to the original comments made by Shrawley Parish Council, the Council would like to reiterate that commercial equestrian training is being provided at this site."

7.3 Planning application decisions notified by Malvern Hills District Council: Approval

M/22/01651/HP Associated Ref: M/22/01652/LB

Proposal: Proposed single storey side extension and replacement single storey rear extension.

Location: Carthouse Cottage, Rectory Lane, Shrawley, Worcester, WR6 6TR

18/01262/FUL

Proposal: Erection of rural worker's dwelling

Location: Land At (OS 7906 6494), Little Witley

23/00249/CU

Proposal: Equestrian development (retrospective) at OS 8003 6543, the Willows, Rectory Lane, Shrawley

Location: Willows, Rectory Lane, Shrawley, Worcester, WR6 6TP

8 Correspondence for information only

- Penrose planning application comment from householder.
- Correspondence from Parishioners regarding a matter at the Lenchford Caravan Park. (Legal advice - note that the Council have no power in these situations and no remit to spend money on this issue)
- Request from Parishioner to ask Richard Boles for the annual walk around Shrawley woods. (if there are no objections from the Council, then the Clerk will book this walk accordingly)
- Malvern Area CALC meeting 21 September 2023.
- Bloor Housing development in Whitley information sent to Cllrs 25/10/23.
- Abigail Partridge PCSO contacts the Parish Council to introduce herself.
- District Councillor report for October 2023
- SWDPR submitted to independent examiner.
- Police contract – what are the top three issues for Shrawley Parish Council?

9 Finance

9.1	Barclays Bank balance	(as at 15/11/23)
	Business Current account	£8467.45
	Business saving account	£46.64
	Cambridge and Counties Bond	(as at 30/9/23) £8697.45
9.2	Accounts for payment. As the clerk has delegated powers many of these have been paid prior to the meeting as the Council has not met since May 2023.	
	Microsoft annual fee	£59.99
	Clerk work for April 2023	£268.80
	Clerk work for May 2023	£453.60
	Clerk work for June 2023	£201.60
	Clerk work for July 2023	£403.20
	HMRC for Clerk work April – June 2023	£231
	HMRC for Clerk work July – September 2023	£182.60
	Chad and Co payroll for 23-24	£295
	Clerk work for August 2023	£159.70
	Clerk work for September 2023	£168
	Clerk work for October 2023	£201.60
	Vodafone June	£19.85
	Coney Green Services Inv 66 September	£300

Coney Green Services Inv 53 August	£350
Coney Green Services Inv 44 June and July	£800
Coney Green Services inv 35 May	£400
Coney Green Services inv 28 April	£550
Coney Green Services inv 23 March	£325
Worcestershire CALC training	£36
Worcestershire CALC subs	£306.29
Shrawley Parish Hall rent July and September	£30
Malvern Hills DC Election expenses	£50
Information Commissioners Office - annual fee	£35 dd
St Marys Church – Church yard maintenance donation	TBC
(last donation was £500 for 2 years (2020 and 2021) paid in September 2021)	

- 9.3 Monies received. None to date of agenda.
Worcestershire County Council £525
MHDC Second installment of the precept 23-24 £4750
- 9.4 Report from the finance committee.
The finance committee (Cllrs AA, AD and RM) met on 17 July 2023 and the minutes of the meeting are attached to this agenda.
- 9.5 To consider the appointment of Diane Malley as the internal auditor for 2023-24.
- 9.6 The Finance committee to set a date to review the finances July- November and to agree a budget for submission to the Council in December 2023.
- 10 Reports from Parish Councillors and items for consideration** for the next Parish Council Meeting.
- 11 Dates of the next Parish Council meetings to be confirmed.**
These will be held in the Village Hall
December 11th 2023 – Ordinary meeting of the Parish Council to discuss and approve the budget for 2023-24

Public question time 2

The public can provide information on matters discussed at this point or raise items for consideration at the next meeting. Comments are limited to 3 mins per parishioner.