

SHRAWLEY PARISH COUNCIL**Minutes of the Parish Council meeting held on Monday 15th May 2023 in Shrawley Village Hall commencing at 7.30pm.**

Present: **Councillors** Ms R Mosedale (RM)
 MR A Ashworth (AA)
 Ms A Dorrell (AD)
 Mr S Picken (SP)
 District Cllr Ms P Cumming (PC)

In attendance:

9 members of the public were in attendance.

All Councillors signed a declaration of acceptance of office prior to the start of the Parish Council meeting.

1. To receive apologies for absence and to approve reasons for absence.

There were no apologies for absence received.

2. To elect a Chairman for Shrawley Parish Council.

AA proposed and AD seconded Rebecca Mosedale who accepted the Chairman role and signed the declaration accordingly.

To elect a Vice Chairman for Shrawley Parish Council.

RM proposed and AD seconded Andrew Ashworth who accepted the Vice Chairman role and signed the declaration accordingly.

Cllr SP abstained from both sets of voting.

To appoint members of the Parish Council on the Finance Committee

Cllrs Rebecca Mosedale, Andrew Ashworth and Anna Dorrell were appointed as members of the finance committee.

To appoint members of the Parish Council on the Planning Committee.

Cllrs Stuart Picken, Anna Dorrell and Andrew Ashworth were appointed as members of the planning committee.

3. Declarations of Interest

a) Register of interests; Councillors were reminded of the need to update their register of interests.

b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.

c) To declare any Other Disclosable Interests in items on the agenda and their nature.

d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

The Clerk reminded the four Councillors to submit their declaration of interest forms to Malvern Hills and to return their election expense forms.

4. To confirm the minutes of the meeting of 20th March 2023

The minutes were approved and signed as correct.

The meeting was adjourned for public question time and was not part of the Parish Council meeting. The meeting was reopened afterwards.

5. Reports from County and District Councillors.

District Cllr P Cummings reported the following items.

- Malvern DC is to be divided into 5 groups
- 145 houses on the Snipes have been approved.

Report from the County Council (SRB not present but Paul Cumming provided some information.

- Coronation funding had been made available by the County Councillor for small projects with evidence of consultation with the public.

Cllr SP to put together a proposal for a Coronation Park. Cllrs AD/RM to put forward a proposal for a Green Man sculpture.

- It was noted that the SWDP was still ongoing, and it was anticipated to be another 18 months until completion.

6. Highways and footpaths

6.1 Highways problems regarding Bluebells in May parking.

Cllr AD visited the Police at the Pub who noted that parking issues go to a resolution centre and the PCs said they would return with cones, but never did. The Parish Council note their disappointment with the police inaction despite the dangerous situation by the Rose and Crown.

The Parish Council would like to discuss the possibility of no parking signs during Bluebell season and it was suggested that the whole village be canvassed on the issue by a parish magazine survey or similar.

7. Current Parish Council Projects and progress reports

7.1 Parish projects.

- The wildflowers planted at Glazenbridge had been disturbed by the nearby building works. It was agreed that this would be reseeded.
- It was noted that the broadband for the 01905 numbers was still poor.
- Asset of Community Value at the New Inn. It was noted that this needs to be resubmitted. Cllrs AD and AA to action this.
- A potential village fete in conjunction with the Parish Hall was suggested.

7.2 Lengthsman update.

Mike Dymond had agreed to carry on working with George Crump the lengthsman. George has sided out the paths by Glazenbridge, cleared back to the fence line and cleared the path and removed the debris. Highways also cleared the ditch out.

7.2 Concern re Data Breach at Annual Parish Meeting.

A data breach occurred during the correspondence associated with the Annual Meeting. An email was sent to 15 recipients and all email addresses could be seen.

The ICO were contacted, and an internal record kept of the breach. The ICO noted that it was unlikely that there would be a breach to individuals and the Council will BCC group lists in future.

8 Planning applications

8.1 Planning applications for consideration by the Parish Council

None to date of agenda publication.

8.2 Planning applications decisions from Shrawley PC submitted since the last Parish Council meeting.

M/23/00249/CU.

Location: Willows, Rectory Lane, Shrawley, Worcester, WR6 6TP

Description of Proposal: Equestrian development (retrospective) at OS 8003 6543.

Comments= submitted. "This site is clearly being used being used for business purposes and not just personal use as per planning condition 4 of the original planning approval 20/01083/FUL. This condition was stipulated due to the impact of traffic on the road leading to the site. There has also been a toilet and septic tank installed that do not appear to be identified in the planning application. The application should be modified to include the septic tank and toilet facilities as well as clarification being required regarding the apparent ongoing commercial use.

The manege is visible from the bedroom windows of Pipe House and low level lighting would be needed to protect the neighbours and countryside"

8.2 Planning application decisions notified by Malvern Hills District Council:

Approval

M/23/00150/

Location: The Byres Shrawley Worcester WR6 6TB

Proposal: Replacement of existing stable block with car port to include change of use of land to residential use.

M/23/00213/CU

Location: Bonefields Farm, New Inn Lane, Shrawley, Worcester, WR6 6TE

Proposal: Outdoor riding arena for domestic use of owners and their children. Sand and fibre riding surface, timber post and rail fencing, no floodlights, on near level ground

M/22/01762/FUL

Location: Bartlam House, Rectory Lane, Shrawley, Worcester, WR6 6TP.

Proposal: Creation of natural pond (part retrospective)

9 Correspondence for information only

- Comment online from a visitor.
- Comments from Parishioners re the Annual Parish meeting data breach

10 Finance

10.1	Barclays Bank balance	(as at 31/3/23)	
	Business Current account	£3242.99	
	Business saving account	£46.23	
	Cambridge and Counties Bond	(as at 31 March 2022)	£8693.09
10.2	Accounts for payment.		
	Clerk work for April 2023	£268.80	
	Clerk mileage for April 2023	£13	
	Zurich Insurance for the Council	£257.60	
	CALC Service charge and affiliation fee 2023-24	£306.29	
	Coney Green Services Work around the parish	£325	
10.3	Monies received		
	Malvern Hills District Council Precept 23-24	£4750	
	WCC Parish lengthsman refund Jan 23	£340	
	WCC Parish Lengthsman refund Feb 23	£223.57	
10.4	The annual audit of the parish council finances is to proceed on May 22 nd , 2023, with the accounts to be audited by Diane Malley as previously appointed.		
10.5	The financial regulations of the Parish Council were reviewed. There were no changes suggested by the Clerk.		
10.6	The Standing orders of the Parish Council were reviewed. There were no changes suggested by the Clerk.		
10.7	The Council considered and approved and signed the Certificate of exemption 2022-23. AGAR page 3.		
10.8	The Council considered and approved and signed the Annual Governance statement for 2022-23. AGAR page 5.		
10.9	The Council considered and approved and signed the Accounting statements 2022/2023. AGAR page 6.		

11 Reports from Parish Councillors and items for consideration for the next Parish Council Meeting.

Cllr SP asked the Parish Council If they would be able to discuss the Lenchford Park Caravan issue on a future agenda. The Clerk agreed to ask CALC for advice on this matter.

12 To approve the risk log and asset register for 2023-24. These were approved and signed by the Chairman on behalf of the Parish Council.

13 Dates of the next Parish Council meetings to be confirmed

These will be held in the Village Hall

July 17th 2023– Ordinary meeting of the Parish Council

September 18th 2023 – Ordinary meeting of the Parish Council

November 20th 2023 – Ordinary meeting of the Parish Council