

SHRAWLEY PARISH COUNCIL

The Finance Committee meeting of Shrawley Parish Council (SPC) is to be held on **Monday 17th July 2023 at 12 Midday in The Old Library Centre, Droitwich.** Your attendance at the meeting is requested and the business to be transacted is set out on the agenda below.

Interim clerk; Mrs C. Shinner

Telephone; 0750 098801

Email; clerk@shrawleyparishcouncil.gov.uk

The Old Library Centre
65 Ombersley Street East
Droitwich Spa
Worcestershire
WR9 8QS

AGENDA

- 1. To receive apologies for absence.**
- 2. Declarations of Interest**
 - a) Register of interests; Councillors are reminded of the need to update their register of interests.
 - b) To declare any other Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared an interest **must leave the room** as per the code of conduct and the Shrawley Parish Council standing orders.
Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.
- 3. To examine the Internal audit report for the Parish Council of Shrawley 2022-23**

The internal auditor – Diane Malley - has returned a clear audit and the Clerk has sent all the necessary exemption documentation to PKF.
All the relevant documents have been placed on the Parish Council website.
Diane Malley suggests that finance reconciliations and financial monitoring reports should be carried out quarterly to strengthen financial controls and the Clerk/RFO will act on this advice.
- 4. To examine the bank reconciliation for the first quarter of 2023-24 and associated invoices and financial monitoring.**
- 5. To discuss any future projects that may need funding.**
- 6. Precept 2024-5 and budget – initial discussion.**

Discussion regarding next year's budget – although this will be considered in full at the November finance committee meeting and full Parish Council meeting.
- 7. Parish Councillors comments on other financial matters.**
- 8. Dates of the next Finance Committee meeting to be confirmed**

These will be held in the Village Hall
November 16th 2023 – Prior to the ordinary meeting of the Parish Council