

## SHRAWLEY PARISH COUNCIL

### Minutes of the Parish Council meeting held in Shrawley Village Hall and virtually via Zoom,

Wednesday 5<sup>th</sup> August 2020 commencing at 7.30pm.

**Present:** Councillors Ms R Mosedale – Chairman  
Mrs A Dorrell  
Mr M Dymond

**In attendance:** Mrs J Evans Temporary Clerk, District Councillor Pam Cumming along with 4 members of the public and Derek Killingworth from CALC.

#### **409 Apologies for absence:**

The Chairman welcomed everyone to the meeting and introduced Mrs Jo Evans who was acting as temporary clerk for the meeting. No apologies had been received.

#### **410 Confirmation of the Minutes:**

The minutes of the previous meetings held on 13<sup>th</sup> January 2020 as circulated earlier were approved. The Chairman did not have a copy to sign but would do this at a later stage and send them to the clerk.

#### **411 Declaration of Interest for a) The Meeting and b) Any Changes to be notified to the Registers of Interests and Gifts & Hospitality**

a) There were none. b) There were none.

*At this point in the meeting, after discussions by telephone with Christopher Wayman of CALC, the clerk asked the Chair to step down so a new Chair and Vice Chair could be proposed, seconded, and voted onto the Parish Council. At the time of publishing the Agenda this matter had not been discussed.*

Cllr Dorrell proposed Cllr Mosedale for Chairman and Cllr Dymond seconded. A unanimous vote by a show of hands was taken and Cllr Mosedale accepted the position of Chairman.

Cllr Mosedale proposed Cllr Dorrell for Vice Chairman and Cllr Dymond seconded. A unanimous vote by a show of hands was taken and Cllr Dorrell accepted the position of Vice Chairman.

The Clerk will forward the Declaration of Acceptance of Office for signatures.

#### **412 Co-Opt of Parish Councillors:**

Cllr Mosedale welcomed Rihanna Clark and Humperdinck Jackman to the meeting. Cllr Mosedale proposed Rihanna Clark and Cllr Dorrell seconded to the position of Councillor on the Parish Council and Rihanna Clark accepted.

Cllr Dymond proposed Humperdinck Jackman and Cllr Mosedale seconded to the position of Councillor on the Parish Council and Humperdinck Jackman accepted.

**ACTION:** The Clerk will send the Declaration of Acceptance of Offer along with the necessary documents and policies required.

### **413 Planning**

Cllr Dymond referred to 2 Sankeys Green. A neighbour has brought to the Parish Council's attention that the compound at this address is thought to be being used for building business purposes. MHDC attended and spoke with Mr Grinnall regarding this and the compound has now been moved to a barn at the other end of Sankey's Green and he has said it is not being used for business purposes. The neighbours have been told to keep a log of activity in case they think it is being used for the wrong purpose again.

Oakerwood application for an extension. Bockleys have reported that the chimneys are not as agreed in the original plan. An enforcement officer will visit the site on Thursday, 6<sup>th</sup> August 2020. There are also worries about the accumulation of debris and building material and that numerous people are living in the garage. This will also be looked at by the enforcement officer.

### **414 County & District Councillor's Report**

**ACTION:** D Cllr Cumming will forward her report to the Clerk for attaching to these Minutes. In summary, MHDC meetings are being Minuted and held via Zoom. SWDP are holding regular meetings but due to the current COVID-19 crisis the timetable is slipping behind. Locally, fly tipping is a problem and the Planning Enforcement Department is looking at a solution for this. Land at Hallow was purchased for £180,000 to assist in the plan for reduction of carbon. One idea put forward is for the Council to leave cutting the wildflowers growing in the Spring until a little later and D Cllr Cumming is looking into this. Services are being maintained but COVID-19 has had a devastating effect on finances but these are being offset by Government grants and the National Business Rate Pilot Scheme.

### **415 Clustering of Parish Council**

**ACTION:** Cllr Colin Bexley of Little Witley Parish Council has agreed to cluster/join forces to help vulnerable people, an issue highlighted by the COVID-19 crisis. Cllr Clark will help with this.

### **416 Shrawley Village Hall**

The village hall committee was thanked for sending a copy of the lease which has been signed by all parties.

### **417 Lengthsman**

Cllr Dymond reported that a resident in Newing Lane has highlighted the poor state of the road surface; Hannah Davies from Highways will assess the situation and repair, as necessary. This affects numbers 1-6 Rectory Lane and it is believed has been untouched since the 1980's. Also,

Tim Lewis at MHDC will arrange to have the gutters swept. This was delayed from last month as replacement parts for the machinery were unavailable. Meanwhile, Cllr Dorrell confirmed the drains have been cleared and the gutters should be swept this month.

#### 418 Finance

2 cheques were approved for payment and will be signed by Cllrs Mosedale and Dorrell.

- HMRC income tax and NI £
- Clerk's June salary 2020 £

Barclays has been slow in setting up online banking so dual signatories are being used in the interim. All previous councillors have been removed from the signatory mandate and the new signatories have been added to comply with transparency. Once online banking is set up the finances will be delegated to the Clerk acting as RFO and Cllr Mosedale.

Income & Expenditure sheets for 2020-21 to date were noted.

Mrs Evans, clerk, advised the parish council that it would be in their interest and for transparency reasons to purchase a laptop, pay-as-you-go mobile phone and printer to be used by their clerk and retained as parish council property. Cllr Mosedale confirmed they had some finance available from their Transparency Fund Grant which could be use for this purpose.

#### 419 Date of the next Meeting

There being no other business the meeting ended at 20.21 pm. The next meeting is Tuesday 8th September 2020 commencing at 7.30 pm, and thereafter it was agreed that meetings would be diarised for the second Tuesday of each month.

Chairman.....  
5<sup>th</sup> August 2020

Matters raised under Public Participation included:

- Colin Honan brought to the attention of the Parish Council of continuing concerns over traffic speeds through the village. Before COVID-19 County Cllr Philip Grove contacted Highways Department who agreed to maintain the road safety signage through the village and it is wondered what progress had been made. Cllr Dorrell reported that the previous clerk, Mr S Clee, was going to contact Hannah Davies at Highways regarding this issue. **ACTION:** Cllr Dymond agreed he will talk to Hannah Davies and contact County Cllr Philip Grove for an update. He will also contact Mr Clee to confirm whether a response was received.
- Mr Honan also raised concerns over an overgrown hedge from Frogpool to New Inn Lane. Cllr Dymond is looking into finding a replacement for the position of Lengthsman which is now vacant.

It was agreed that property owners need to be reminded that they are responsible to cut back and maintain their hedges. It was clarified that the properties in question bordered along from the holly hedge at New Inn Lane about halfway along (from the horses onwards) including Rectory Lane. **ACTION:** The Parish Council will write to the householders concerned.

- Finally, Mr Honan asked whether the New Inn would be taken out of the SWDP? Mr Clee will be contacted to handover the paperwork relating to this matter and **ACTION:** Cllr Mosedale will call SWDP for a progress report.
- Phillipa Armstrong is extremely concerned that Pencroft lorries are driving at excessive and dangerous speeds through the village and her hedge has been ripped out by one of their lorries. She has contacted the police and Vanessa Snape agreed to visit Phillipa on Thursday but has been too busy to keep her appointment. Vanessa Snape is also visiting the village to investigate the drug den claims in the woods. **ACTION:** Cllr Mosedale agreed to speak to Pencroft about reports of speeds and dangerous driving through the village. It was believed that these lorries were transporting soil from Richard Harper's new fishing pools at Castle Farm which do have planning approval. **ACTION:** D Cllr Cumming will speak to MHDC Planning Department Thursday 6<sup>th</sup> August 2020 to find out where Pencroft are disposing of the excess soil?
- Andrew James asked whether the Parish Council are happy to renew the New Inn on the register as an asset of community value which expires in 2021? Cllr Mosedale agreed that they wish to continue with this registration.
- Derek Killingworth pointed out that the appointment of Chairman and Vice Chairman was not on the agenda but the actions taken would be able to stand. He also stressed how important it is for members to attend the training courses offered by CALC and said the new Chairman and Vice Chairman must attend training. **ACTION:** They agreed to do this virtually. He also confirmed that Mr Clee will transfer all files to the new clerk, when appointed. CALC are available to support and help the Parish Council which Cllr Mosedale thanked Derek Killingworth for and Chris Wayman of CALC for his very supportive and helpful guidance recently.

20:05 the public section of the meeting closed.